

REQUEST FOR PROPOSAL [RFP]

RFP for Development of Real Time Information and
Feedback System

[GOA
ELECTRONICS
LIMITED]

Goa Electronics Limited (GEL)
Government of Goa

Request for Proposal [RFP]
*For development of Real Time information and
Feedback System.*



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ABBREVIATIONS

DeitY	Department of Electronics and Information Technology
MOU	Memorandum of Understanding
MIS	Management Information System
RFP	Request For Proposal
CSC	Citizen Service Center
ESG	Entertainment Society of Goa
PBG	Performance Bank Guarantee
SIM	Subscriber Identity Module

TENDER NOTICE

GOA ELECTRONICS LIMITED (GEL)

GEL on behalf of Government of Goa, invites Bids comprising of Technical and Financial Bids from bidders for developing "Real Time Information and Feedback System" which will help Government of Goa, to collect insightful information about points of interests from travelers. The tender document for this may be downloaded from the websites www.tenderwizard.com, www.goaelectronics.co.in and www.etender.goa.gov.in

The RFP document containing "Technical bid" and "financial bid", complete in all respect should be uploaded on www.etender.goa.gov.in on or before 02-February-2017 up to 03:30 PM which will be opened on 03-February-2017 at 4:00 PM in the presence of the vendors or their representatives who may like to be present at that time. The sale of RFP document will commence on the next date of publication of this RFP notice and will close on the date specified on the RFP document.

The Technical bids will be evaluated by the Technical Bid Evaluation Committee duly constituted by the GEL. Financial bids of the technically acceptable offers shall only be opened before the successful bidders and evaluated before awarding of the contract.

Goa Electronics Limited (GEL) reserves the right to reject all or any of the RFP without assigning any reason thereof. The RFP which is conditional/ incomplete/ belated/ without earnest money, processing fees, RFP fees; will not be entertained.

Sd/-
Chief Executive Officer
Goa Electronics Limited

TENDER DOCUMENTTender No: **GEL/ESG/RFP-11**Dated: **24-December-2016**

SrNo	Events	Time
1	Uploading of the Tender Document	24-December-2016
2	Last date for online Application of Tender	02-February-2017 (up to 3.00 p.m.)
3	Pre-bid Queries to be submitted by	23-January-2017
4	Last date for online submission of the completed bid documents.	02-February-2017 (up to 3.30 p.m.)
5	Opening of Technical Bid:	03-February-2017 (at 4.00 p.m.)
6	Opening of Financial Bid:	Will be communicated to the bidders.

Earnest Money Deposit: Rs 5, 00,000/- **Mode of Payment : ePayment Only**
 Cost of Tender Document: Rs 10,000/- **Mode of Payment : ePayment Only**
 Cost of Tender Processing Fee: Rs 1500/- **Mode of Payment : ePayment Only**

Mode of Payment towards Tender Document Fee(TDF), eTender Processing Fee(TPF) & Earnest Money Deposit(EMD) to be paid online through e-Payment mode via :

- i. National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement RTGS) / Axis Bank Over-the-counter (OTC). Tenderer requires download pre-printed Challan towards credit of ITG available on e-tender website and make its payment through any of their Bank.**
- ii. Internet Payment Gateway (Debit/ Credit Card of type VISA, MATERCARD or RuPay).**
- iii. Net Banking: Payment can be made through the Internet Banking of Any Bank.**

Note: Any Payments made through NEFT/RTGS/OTC will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS/OTC should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in the e-Tender website as a token of payment.

The completed technical (**Financial Bid is not to be submitted in hard copy**) Bid documents (hard copy) should be submitted on or before 02-February-2017 up to 03:00 PMat the following address:

Chief Executive Officer Goa
 Electronics Limited,
 Mezzanine floor, Block 'B',
 EDC House, Dr. Dada Vaidya Road,
 Panaji, Goa-403001
 Mail: revati@goelectronics.co.in

In case of any queries the same may be mailed to:
prachi@goelectronics.co.in and revati@goelectronics.co.in
 Contact No Prachi Naik: 8411004909.

Goa Electronics Limited

1. **Background**

The Entertainment Society of Goa[ESG], Government of Goa aims to make the State, the leader in e-Governance, by making best possible use of information & communication technologies, to bring the services to the door steps of Citizens, Businesses & other Stakeholders.

2. **Objective**

GEL on behalf of Entertainment Society of Goa [ESG] intends to implement an application which showcases citizen information and tracks real time feedback from the citizens for a period of 5 years.

The purpose of collecting feedback is to create a platform for small and medium scale entrepreneurs to advertise and sell their products online. Also to improve the ongoing decision making capabilities of the Government of Goa and preparing policies that will address emerging citizen needs in the entertainment Domain.

3. **Stakeholders**

Goa Electronics Limited (GEL)

GEL will be the Monitoring Agency for the entire project period of 5 years. During this tenure GEL will monitor the execution of the project.

Entertainment Society of Goa [ESG]

ESG intends to implement a system to display information of all the activities in Goa, ESG events, Tourism events, entertainment activities happening around Goa, Musical shows/concert, movie screenings at theatres in Goa, shooting of movies at various locations in Goa special events at various Hotels /Restaurants etc and acquire real time feedback of citizen's interests in the view of entertainment in Goa in the form of ratings/reviews and feedback. ESG intends to collect and utilize feedback data for improvement of these services in Goa.

Selected Bidder

The selected bidder shall develop a mobile application which displays all the ESG events, Tourism events, Hotels /Restaurants, musical nights/concerts, movie screenings at theatres in Goa, events happening at various beaches in Goa, shooting of movies at various locations in Goa on an app and collects the feedback from citizens on real time basis. The selected bidder will also be responsible for distribution of SIM cards and provide best cellular services in terms of network coverage and data package.

Citizens

All the citizens of the state need to know the best of the entertainment related activities with the proximity details of these activities/ events along with the cost details. The feedback given by the citizens form the basis of the services being rendered in the entertainment domain and as such is a vital indicator of the areas and activities visited by them and their experiences. The feedback forms a critical basis for planning of policies in the state.

4. Selected Bidder's Scope of Work

The services to be provided by the selected bidder

i) Development of Software Application

A) Building of Online Showcase Place

The selected bidder will develop an online showcase place on a Mobile App, where every medium and small scale enterprise dealing with any activity which are related to entertainment and which are of interest to the stakeholders in and outside the state is given a platform to showcase his/her product.

Only those entities registered with the Government of Goa shall be displayed on the showcase place.

Basic information of each enterprises/dealer in the Entertainment domain will be displayed free of cost on the App.

B) Feedback Collection and Data Analysis

The Developed application should collect citizen feedback for:

- a. Entertainment services availed.
- b. Activities hosted by Entertainment Industry like film festival/concert night.
- c. Schedules of the film festival/ other events happening.
- d. Various exhibitions/small market sets up which are organized.
- e. Various tourist activities providers of the state including privately organized excursion and tour operators, water sports and other adventure sports activity provider
- f. Security and grievance.

The selected bidder should provide analytical insights to Government of Goa from the feedback collected. Thorough feedback mechanism for each service availed on the app with associated ratings to the entities providing the service should be made available on the software.

Various kinds of reports to be made available for efficient decision making as and when required by Government of Goa. Total MIS reporting should be handled by the application.

Features of the Application:

- a. The mobile application should facilitate profile creation and listing of all the registered entities onto the showcase place.
- b. The software should provide a platform for advertisement and promotions of all entertainment activities and entities in the state.
- c. The application needs to be optimized to run on various platforms such as desktop, mobile phone, tablet, etc. This application should also provide additional features like Gesture Search, Voice Search etc for differently-abled person.
- d. Selected bidder will have to provide and manage agent login for Indian and International agents.
- e. Application should send updates to the registered citizens via sms/mail.
- f. Create and manage e-marketing tools such as social media, live chats, newsletters, community events, newspapers, telemarketing etc
- g. Application globalization to be carried out through translation and localization. The App should be translation friendly by giving users the option of using machine-translation engines.
- h. Regular updations to be carried out on the App with regards to the current services/updates in Goa.
- i. Content marketing strategy to be approached by the selected bidder, focusing on creating and distributing valuable relevant and consistent content on the App to attract and retain the audience.
- j. The app should be optimized to run on minimum 2G and above.
- k. The app should be made available on Google store for download free of cost for all citizens.

ii) Supply SIM cards

The bidder has to supply SIM cards to any person/tourist/citizen visiting the state. On activation of the SIM card, the citizen app should download by default free of cost to assist the citizens with all the citizen services or places within the state and to provide feedback for the same.

iii) Provide Telecom Services

The selected bidder has to provide a complete solution with a good Mobile Network to run the developed application at the most economical rates. The selected bidder has to provide minimum 3G data services. The selected bidder should contribute to the project by providing citizens with innovative, affordable and customer friendly communications services.

iv) **The selected bidder has to provide 250 MB of free data to the citizens using this service of Government of Goa.

v) Call centre:

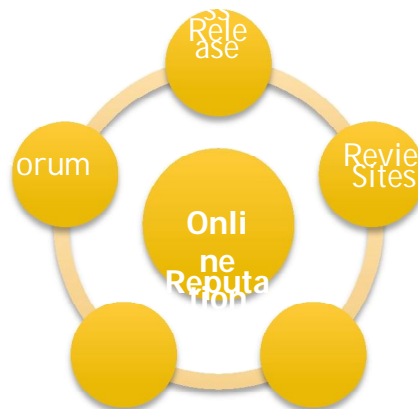
The selected bidder will have to set up a call centre during working hours to handle customer queries and feedbacks. It needs to be deployed within 2 months of signing of agreement.

vi) Backups and security:

- a. The agency must put high security safety and anti-hacking protocol for the application ensuring that there is no damage to the Government's data and no unauthorized person should be given access to the data.
- b. As a backup, the principal duty of the selected bidder will be to devise, implement, and manage a backup and recovery strategy. Selected bidder will have to ensure effective application backup so that in case it is hacked the same shall be functional within 24 hours.
- c. The application has to be STQC certified and audited by a third party auditor.

vii) Online reputation management:

Online reputation management for the app will have to be carried out to reinforce positive reputation of the Government of Goa and create positive results on the audience. Reputation Protection services should include the **creation and promotion of content**. This content can be in the way of a press release, a review, a simple mention, or even interviewing someone at your company.



iii) Maintenance, operations and Technical Support:

Technical support for maintenance and upgradations of the software as per the requirements of the ESG has to be done for the complete project period.

The selected bidder shall install, operate and maintain computer system and network (such as Electronic Data Interchange and Real time on line Monitoring System) and follow protocol as agreed between GEL and the selected bidder at the bidder's cost. Ensure compliance of the Project Facilities and Services at least with the Good Industry Practice. Obtain, maintain and comply with Applicable Permits and comply with the Applicable Laws.

Bidder will provide the complete support and maintenance of the application software for the complete contract period. Continuous support and technical consultancy is required to ensure that the project continues functioning smoothly and sustains any procedural changes that may arise in the Operations.

5. Roles and responsibilities of Government of Goa

- a. Government of Goa will provide space at a proposed CSC to be setup at the airport for distribution of free SIM cards and promotion of the app.
- b. Spread awareness across all citizens and encourage to participate in the initiative.

6. Roles and responsibilities of GEL

- a. Grant or where appropriate provide necessary assistance in a timely manner for all such approvals, clearances, permits, NOCs, permissions and authorizations which the selected bidder may require or is obliged to seek from the Government of Goa in connection with implementation of the Project.
- b. Provide a liaison and reasonably assist in setting up required infrastructure.
- c. GEL in consultation with ESG shall provide content including images, text write-ups and everything that will be put up on the app. Liability of the authenticity and copyrights of the same shall not be the responsibility of the selected bidder.
- d. Ensure peaceful launch and management of the Service by the selected bidder under and in accordance with the provisions of the Agreement;
- e. Ensure that PR and marketing agencies associated with Government of Goa, promote the app in all their activities.
- f. Observe and comply with all its obligations set forth in the Agreement.

7. Technical Terms and conditions

- a. Application has to be preferably developed in open source as per guidelines of Government of India.
- b. The App has to be compatible to Android AND iOS and any additional OS which Government of Goa may recommend during the project period.
- c. The source code and the documentation of the apps will be handed over to Government of Goa. However the Intellectual Property Rights [IPR] of source code and the documentation of the app will remain with the vendor. The Government will ensure that the above deliverables are not passed on to any Third Party for any purpose without the written approval of the vendor and as per the mutually agreeable terms and conditions.
- d. No extra charges will be paid to the selected bidder for any software updations needed by GEL/Government of Goa for functioning of the system during the tenure period.
- e. The application being developed has to comply with the Deity standards. The selected bidder may be asked to host the software application on the state data center if GEL decides, on any future date. In such a situation the selected bidder has to procure a server for the application. Security and backup services of the SDC may be used.
- f. For design, platform or any enhancement of application in future, the selected bidder needs to take a prior approval from GEL.

g. The selected bidder must ensure that he follows all the procedures and regulations for registration/ activation of sim cards as stated by Department of Telecommunications and adhere to all regulations of TRAI(Telecom Regulatory Authority of India).

8. Project Tenure

The project tenure granted to the selected bidder will be for 5years. The period may be extended for a further period of 5 years based on the performance and mutually agreeable terms and conditions between the selected bidder and GEL.

9. Performance Bank Guarantee (PBG)

The selected bidder must deposit Performance Bank Guarantee as per details given below of this tender document at the time of signing of this agreement.

1. Selected bidder shall, for due and punctual performance of its obligations during the License Period, deliver to GEL, simultaneously with the execution of this Contract, an unconditional Performance Bank Guarantee of the value of Rs 20,00,000/- .
2. The Performance Bank Guarantee shall remain with GEL up to the end of exclusive tenure period.
3. The Performance Bank Guarantee shall not bear any interest and the selected bidder shall not have any claim on the interest on Performance Security
4. Provided that if the agreement is terminated due to any Event of Default other than selected bidder's Event of Default, the Performance Security shall, subject to GEL's right to receive amounts, if any, due from selected bidder under this License, be duly discharged and released to selected bidder.

10. Tender Terms and Conditions:

1. The bidders are required to get registered with www.tenderwizard.com/GOA. The vendor must have valid digital signature to submit the bid.
2. Tender documents should be downloaded from websites www.tenderwizard.com, and www.etender.goa.gov.in as per the dates mentioned in the tender.
3. The bidders should use the electronic mode of tendering using the website www.etender.goa.gov.in to submit his best possible quote.
4. Late submission will not be entertained and will not be permitted by the e-Tendering System.
5. Last minute submission should be avoided. As such GEL will not be responsible for any failures in submission of bids.
6. Incomplete or conditional bids will be summarily rejected.
7. The vendor shall bear all costs associated with the preparation and submission of its Proposal and GEL will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the proposal process.

8. Tender shall be uploaded separately through the e-Tendering System under Two Bid System viz Technical bid and Financial bid, as per the prescribed formats only. Failure to comply with these requirements may result in the bid being rejected.
9. The **Technical Bid will comprise of Annexure A [Qualification Criteria] & Annexure B [Technical Bid Format]** and need to be strictly uploaded to the e-tendering website mentioned. Additionally, a hard copy of the Technical Bid mentioned in the Technical Bid Format needs to be submitted to the address of The Chief Executive Officer, Goa Electronics Limited, as mentioned in the tender. The hardcopy of the technical bid shall be placed in single envelope superscripted as "Technical Bid towards Tender for Development of RTIFS" to be submitted at the O/o Goa Electronics Limited on or before the tender submission date. **Hard copy of the Financial Bid is not to be submitted.** Financial bid to be uploaded on the e-tendering website only.
10. The **Financial Bid will comprise of Annexure C [Financial Bid Format]** and need to be strictly uploaded to the e-tendering website mentioned. **HARD COPY OF THE FINANCIAL BID IS NOT TO BE SUBMITTED.**
11. **The price should not be mentioned in the Technical bid in any form or manner. In case the prices are mentioned in the technical bid, the offer will be liable for rejection.**
12. The bidders are expected to examine all instructions, forms, terms and other information in the RFP. Failure to furnish all information required as mentioned in the RFP or submission of a proposal not substantially responsive to the RFP in every respect will be at the bidder's risk and may result in rejection of the proposal and forfeiture of the bid.
13. The attempt on the part of the bidder, to negotiate directly or indirectly, with the authority to whom the tender is being submitted or with the tender accepting authority, before the finalization of tenders, will make bidder liable for exclusion from the consideration of his/her tender.
14. GEL reserves the right to accept or reject any Bid or annul the Bidding process without assigning any reason and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders. GEL is not bound to accept the lowest or any bid.
15. The Notification of Award will be issued with the approval of the Government of Goa.

16. Withdrawal of tender, if any, will be permitted before the time fixed for opening of the tenders. In case any tender is withdrawn after opening of the tenders, the earnest Money Deposit will stand forfeited in favor of Goa Electronics Limited, Panaji.
17. Bidders are hereby warned that canvassing in any form for influencing the process of notification of award would result in disqualification of the bidder.
18. Each paper of Bid Document must be signed by the competent authority of the bidder and shall submit a hard copy of it. Any document / sheet not signed shall tantamount to rejection of Bid.
19. Personal cheques will not be accepted under any circumstances. EMD will be forfeited in case of frivolous tenders, non-responsive tenders and in case of those bidders who back out once the offer letter is issued by the GEL.
20. Any bidder, who has earlier been barred by Govt. of Goa or any other State Government/ Govt. of India, would not be eligible to submit a Proposal.
21. Each bidder shall submit only one (1) Bid, in response to this tender. Any bidder, who submits more than one Bid for the same work, will be disqualified.

11. Criteria for Evaluating Bids /Proposals:

- a) The Technical Proposals or Bids will be opened in the presence of the representatives of the bidders who have participated in the tender process. The Technical Bids will be evaluated by the Government of Goa. Once the technical bids have been evaluated, the successful bidders will only be informed about the date of opening of financial bids.
- b) Financial bids of only those bidders will be opened who fulfill the following criteria:
 - i. Qualifies totally all the conditions of the Annexure-A [Qualification Criteria]
- c) Financial bids will be opened in presence of the representatives of bidder companies that have been declared successful in the technical bid evaluation stage.
- d) Financial proposals of all the firms that meet the technical qualifications would be opened. Agency achieving the highest combined technical and financial score based on QCBS of 70:30 would be invited for awarding the contract.
- e) Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using a weight of 70% for technical proposal and 30% for financial proposal. **The overall score (S) will be computed as follows: $S = St (0.7) + Sf (0.3)$**
- f) In case of a tie, agency with the higher technical score will be invited for negotiations.

12. Financial Bid Terms and Conditions: -

1. The percentage mentioned should be inclusive of all taxes and all charges towards execution of all activities as per mentioned scope of work.
2. Percentage mentioned should include cost of technical support, manpower resources.
3. The successful bidder will be allowed to sell the SIM and promote the app at the goa airport. Considering the above the bidder is required to pay the government a royalty amount on a monthly basis.
4. The bidder proposing to pay the highest revenue share will be given the highest financial score.
5. The bidders must use only the format provided in the e-tender website (Annexure-C) for submitting the financials. Any other formats/ forms will not be accepted and such tenders will be rejected.
6. **The bidder must provide the Commercial Proposal in e-tender mode only. Hardcopies of the Commercial proposals are not entertained.**
7. The percentage should be quoted in figures as well as in words and duly signed and stamped by the authorized person.
8. The share quote must be firm and final and shall not be subject to any downward modifications, on any account whatsoever.

13. Annexures**Annexure "A" (QUALIFICATION CRITERIA)**

Following are the criteria which will be adopted to select the bidders.

Sr No	Qualifying criteria	Supporting Documents
1	Bidder should submit the RFP payments in the form of epayment mode only, NEFT/RTGS/OTC Challan copy must be scanned and uploaded to the e- tendering website within the period of tender submission and the originals to be deposited in the office of GEL, Panaji on or before the RFP submission date.	Mode of Payment towards Tender Document Fee(TDF), eTender Processing Fee(TPF) & Earnest Money Deposit(EMD) to be paid online through e-Payment mode via : i. National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement RTGS) / Axis Bank Over-the-counter (OTC). Tenderer requires download pre-printed Challan towards credit of ITG available on e-tender website and make its payment through any of their Bank. ii. Internet Payment Gateway (Debit/ Credit Card of type VISA, MATERCARD or RuPay. iii. Net Banking: Payment can be made through the Internet Banking of Any Bank. Note: Any Payments made through NEFT/RTGS/OTC will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS/OTC should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in the e-Tender website as a token of payment.
2	Bidder should have at least 3 Mobile Applications running successfully.	Details of relevant project with supporting documents like contracts/certificate from clients/ pay order/ Invoice or equivalent.
3	The bidder should be a MNO (Mobile Network Operator) / MVNO (Mobile virtual Network Operator) for a period of at least 3 years providing minimum 3G services	Certificate of proof to be submitted from competent authority/ MNO
4	The bidder should not have any of its contracts terminated/blacklisted in the Last Three years by any State or Central Government/PSU/BFSI/Private Sector.	Affidavit Duly notarized to be submitted by the bidder.

ANNEXURE "B" (TECHNICAL BID FORMAT)

The following marking criteria will be adopted to select the bidders.

Parameters	Documents	Total Marks
1. Project Report a. Scope, methodology, approach. Project plan for the app. b. Estimated time period for app launch c. List of requirements d. Mention all relevant clauses of acts / rules applicable e. Technical specifications of app. f. Any support needed from Government of Goa g. Any other relevant information	Project Report	30
2. Network coverage a. No of unique sites provided with 2G+3G coverage-(10 Marks) b. No of network provider tied-up for Goa-(5 Marks) c. Network Coverage in terms of consumer Base-(5 Marks)	Declaration specifying the same.	20
3. Ready Mobile Application a. App that can be rolled out within 8 days – (30 Marks) b. App that can be rolled out within 1 Month – (20 Marks) c. App rollout will take more than a month – (10 Marks)	Details of the App with user manual/ Declaration from the bidder specifying the	30
4. SIM Card Activation a. Same Day activation – (20 Marks) b. 1 Day – (15 Marks) c. 2 Days – (10 Marks)	Declaration from the bidder specifying the duration in which his SIM cards	20
Total Marks		100

The bidder having the highest value towards parameter 2. i.e (Network coverage point a,b,c) will be given highest marks towards the parameter. The remaining bidders will be given marks based on the relative marking towards the parameter based on following formula:

$$\text{Bidder Marks Towards Parameter} = \frac{\text{BPV} * \text{MMP}}{\text{HBPV}}$$

BPV : Bid Parameter Value Under Consideration

MMP : Maximum Marks Towards Parameter

HBPV : Highest Bid Towards Parameter Value

For Example: The values mentioned by 3 bidders are as mentioned below towards Parameter 2 (a). [i.e. No of sites provided with 2G+3G coverage]

<i>Bidder</i>	<i>No of sites provided with 2G+3G</i>	<i>Maximum Parameter Value is Bidder 2 [HBPV]</i>	<i>Maximum Marks towards Parameter2 (a) [MMP]</i>	<i>Calculations</i>	<i>Bidder marks towards parameter</i>
<i>Bidder 1</i>	<i>500</i>	<i>1000</i>	<i>10</i>	<i>=(500*10)/1000</i>	<i>5</i>
<i>Bidder 2</i>	<i>1000</i>			<i>=(1000*10)/1000</i>	<i>10</i>
<i>Bidder 3</i>	<i>250</i>			<i>=(250*10)/1000</i>	<i>2.5</i>

The combined sum of all the parameters in Annexure B will be considered as total Technical Score (St) for the bidder.

ANNEXURE "C" (FINANCIAL BID FORMAT)
(Online Mode Only)

Name of the Bidder: _____

Address: _____

Sr No	Item	Percentage
1	Revenue Share with GEL	

In words: _____

Note:

1. The Highest Financial Quote (Fm) will be given a financial score (Sf) of 100. The financial scores of all the other proposals will be determined by $Sf = 100 * F/Fm$ (F = value of financial proposal).
2. The tender offer format should be submitted in above format only. If any deviation in the tender offer, such vendors will be summarily rejected.
3. The tender offer/Bid shall be quoted in % basis only
4. Percentage mentioned should be inclusive of all taxes and all charges towards execution of all activities as per mentioned scope of work.
5. Percentage mentioned should include cost of technical support, manpower resources.
6. The bidders must use only the format provided in the e-tender website (Annexure-B) for submitting the financials. Any other formats/ forms will not be accepted and such tenders will be rejected.
7. The bidder must provide the Commercial Proposal in e-tender mode only. Hardcopies of the Commercial proposals is strictly not allowed and will result in disqualification.
8. The Percentage should be quoted in figures as well as in words and duly signed and stamped by the authorized person.
9. Share quoted must be firm and final and shall not be subject to any downward modifications, on any account whatsoever.

Signature of the vendor with official seal

Date:

Place:

Authorization Letter Format

Annexure D

(To be presented by the authorized person at the time of Technical / Commercial Bid Opening in their Official letterhead)

Ref No:

Date: _____

To,

The Chief Executive Officer,
Goa Electronics Limited,
Mezzanine floor, Block 'B',
EDC House, Dr. Dada Vaidya Road,
Panaji, Goa-403001

Dear Madam,

SUB: Authorization Letter for attending the Bid Opening

This has reference to your above for the tender so specified

Mr. /Miss. /Mrs. _____ is hereby authorized to attend the bid opening of the above tender on behalf of me/ our organization.

The specimen signature is attested

Specimen Signature of Representative

Signature of Authorizing

Name & Designation of Authorizing Authority

Covering Letter Format

Annexure E

To,
The Chief Executive Officer,
Goa Electronics Limited,
Mezzanine floor, Block 'B',
EDC House, Dr. Dada Vaidya Road,
Panaji, Goa-403001

Dear Madam,

Tender Ref:

Dated: _____

Having examined the tender document including all Annexure the receipt of which is hereby duly acknowledged, we, the undersigned, offer to participate in the tender in conformity with the said tender in accordance with the schedule of rates indicated in the commercial offer and made part of this offer.

If our offer is accepted, we undertake to work as specified in the offer document within entering into agreement within two weeks from the date of issue of order.

If our offer is accepted, we undertake to abide by all the rules and regulations as prescribed and changed from time to time during the tender period.

I/ We also undertake that we will not resort to illegality in the work and any illegality found we are liable for any action of the Department. We also undertake that we will be paying the revenue share as quoted from time to time.

Default in payment if any out tender may be terminated.

We are aware that it is the discretionary of the Entertainment Society of Goa and Goa Electronics Limited for accepting or rejecting the tender. We accept all the Instructions, Terms and Conditions in the tender.

Dated -----

Signature _____

Name of the company with seal/ individual